



2025 Summer Board Meeting

General Session Agenda

*Westin Long Beach
Barcelona/Casablanca Room
333 East Ocean Boulevard,
Long Beach, California, 90802
Sunday, June 29, 2025
10:30 am - 4:30 pm (PT)*

Welcome

The Western District Board welcomes committee chairs, council chairs, section representatives and section/chapter leaders to its summer board meeting. Voting members of the District Board consist of the Elective Officers of the District (Executive Committee: President, Vice President, Secretary-Treasurer, Past President, and two International Directors) and Section Representatives. These persons are responsible for all “Official Transactions of Business” of the District, such as approval of operating budgets and adoption/modification of policies. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

*Indicates items where action is required.

Meeting Agenda

a.

General Session		10:30 am - 12:00 pm
II. Call to Order and Roll Call	(Marnell)	10:30 am
III. Approval of Agenda*	(Marnell)	10:35 am
IV. Items of Record and Consent Agenda*	(Marnell)	10:40 am
a. Items of Record		
i. Chair Appointments and Terms		
b. Consent Agenda*		
i. Approval of January 2025 Winter Board Meeting Minutes		
V. Section Representative Introduction	(Marnell)	10:50 am
a. Review of General Session Agenda and Decision Items		
b. Open Discussion		
VI. Student Funding & Initiatives Committee	(Fleskes-Lane)	11:00 AM
VII. Summary of Executive Session	(Marnell)	11:10 AM
a. Chair Appointments and Terms		
b. 2024-2025 Fiscal Year-to-Date Financial Report		

- c. 2025-2026 Fiscal Year Proposed Budget*
- d. 2026 Officer and Chair Candidate Development
- e. Action Items (see attachment)
- f. Additional voting items*

VIII. District Administrator’s Report (Whitlock) 11:40 pm
 a. Central California Charter*
 b. Election Policies and Candidate Guide*

IX. Branding (Bussey) 11:50 pm

LUNCH 12:00 pm – 1:00 pm

Resume General Session 1:00pm – 4:30 pm

X. ITE International Remarks (Aspelin/Kuciemba) 1:00 pm

XI. WesternITE Managing Editor’s Report (Baidy) 1:30 pm

XII. Advertising Manager’s Report (Zellers) 1:40 pm

XIII. Website Manager’s Report (Suwandhaputra) 1:50 pm

XIV. Committee Reports 2:00 pm

- a. Career Guidance Committee (Hammel)
- b. Public Relations Committee (Ganddini)
- c. Technical Committee (Victoria)
- d. District LAC Committee (Leong)

Break 2:40pm – 2:55 pm

XV. Section Representative Reports 2:55 pm

- a. Alaska (Singleton)
- b. Central California (Lee)
- c. Central Coast (Kleinschmidt)
- d. Hawaii (Wasano)
- e. Northern California (Carney)
- f. Oregon (Bussey)
- g. Riverside-San Bernardino (Campos)
- h. San Diego (Swim)
- i. San Francisco Bay Area (Solla)
- j. Southern California (Heng)
- k. Washington (Schilperoort)

XVI. Annual Meeting Reports 4:00 pm

- a. 2025 Long Beach (Chandrasekar)
- b. 2026 Bellevue (Acutanza)
- c. 2027 Reno ♠♥♣ (Leong)

- XVII. Old Business** **4:15 pm**
- XVIII. New Business** **4:25 pm**
- XIX. Next Board Meeting: Friday, January 23, 2026, SoCal, CA (Tentative)**
- XX. Adjourn** **4:30 pm**

Prior Action Items :

Action Items :

No.	Action Item	Owner	Target Date
2025 Winter Board Meeting General Session			
1.	Send survey to Section Representatives to solicit feedback on iconography concepts.	Pat	3/30/25
2.	Send Kezia updated org chart and duties documents to post on website.	Dalene	2/28/25
3.	Prepare paperwork to rescind Central California Section Charter, for consideration at the next Board meeting.	Dalene	6/29/25